

**Village of Rochester
Board of Trustees
Regular Board Meeting
April 13, 2020**

President Suerdieck called the meeting to order at 7:03 p.m. with the Pledge of Allegiance.

ROLL CALL: Trustee Butcher – via Teleconference
 Trustee Eandi
 Trustee Hendrickson
 Trustee Hill – via Teleconference
 Trustee Munroe – via Teleconference
 Trustee Zobrist
 President Suerdieck
 Clerk Langdon

ABSENT:

Motion to Open the Public Hearing for the Appropriation Ordinance of the Village of Rochester, Sangamon County, IL for FY 2021. *Trustee Butcher made a motion to open the Public Hearing. Motion seconded by Trustee Hill. Unanimous aye vote. Public Hearing opened.*

APPROVAL OF THE MINUTES OF THE REGULAR MEETING ON MARCH 9, 2020. *Trustee Zobrist made a motion to approve the March 9, 2020, minutes. Motion seconded by Trustee Eandi. Unanimous aye vote. Motion passed.*

APPROVAL OF THE MINUTES OF THE SPECIAL BOARD MEETING ON MARCH 23, 2020. *Trustee Zobrist made a motion to approve the March 23, 2020 minutes. Motion seconded by Trustee Hendrickson. Unanimous aye vote. Motion passed.*

APPROVAL OF THE MINUTES OF THE SPECIAL BOARD MEETING ON MARCH 30, 2020. *Trustee Eandi made a motion to approve the March 30, 2020 minutes. Motion seconded by Trustee Zobrist. Unanimous aye vote. Motion passed.*

APPROVAL OF THE MINUTES OF THE SPECIAL BOARD MEETING ON APRIL 6, 2020. *Trustee Zobrist made a motion to approve the April 6, 2020, minutes. Motions seconded by Trustee Hendrickson. Unanimous aye vote. Motion passed.*

APPROVAL OF FINANCIAL STATEMENTS AND BILLS

Trustee Eandi made a motion to approve the financial statements and pay the monthly financial bills. Motion seconded by Trustee Zobrist.

ROLL CALL:

Trustee Butcher - YES
Trustee Eandi – YES
Trustee Hendrickson – YES
Trustee Hill - YES
Trustee Munroe - YES
Trustee Zobrist – YES

Motion passed. 6-0

ANNOUNCEMENTS AND PRESENTATIONS

None.

PUBLIC FORUM

None.

COMMITTEE REPORTS

Planning and Zoning

No report

Sparks in the Park

Trustee Munroe – Sparks did not meet this evening. Committee will be following the lead of Sangamon County Fair with regards to possible cancellation.

Personnel and Finance

Trustee Zobrist – P&F met on April 2, 2020. Position of Building Inspector was opened up internally. Committee also met on April 13, 2020. Committee decided to internally fill the Building Inspector for residential properties. Committee will be going through the County for business/commercial inspections.

Streets

No Report

Water & Sewer

Trustee Hendrickson – A representative for the Katie Lane project addressed committee on the status of their project. Department is waiting on the Village Engineer.

OLD BUSINESS

None

PUBLIC WORKS SUPERINTENDENT REPORT

Water

- IN the last two months, we have changed around 60 failing water meters to the new LTE style meters.
- 509 E. Main had a 30,000 gallon water usage. No one lives there, and there are no toilets or sinks for anyone to use. No one lives there, and the owner is concerned about the situation.

Sewer

- Reclamation District contacted us about stopping the draining of our lagoons so they could do some work at their lift station off of Route 29. The valve needed for this, finally broke the rest of the way, it has been replaced.
- Sewer manhole lids along the Black Branch Creek have been getting replaced/repared to help prevent flooding water from entering the sanitation sewer system. This is "Step 1" in figuring out where our infiltration is happening.
- Public Works ran a camera in the sanitation sewers on Maple. We found some oversized pipes we thought might be field tile tied into the sanitation sewer. Upon using the camera, we determined they are sanitation sewers from the houses, tied in at the manholes.

Streets

- All vehicles requiring inspections have had them and passed.
- Around 5 tons of asphalt has been used to fill potholes.
- School sign, and various others have been fixed. More in need of fixing.
- Some of the Woodland lights have been changed to the newest version of LED. I've spoken with Mr. Biggerstaff, who says they are less intrusive, however he does wish we would/could leave them as the metal halide bulbs.
- Ditch work has begun on Circle Drive.
- Banners on street poles have been changed to tulips from snowflakes.
- With the COVID situation, the burn pile is getting extra use. We are having to check it daily.
- A concrete truck lost concrete at Cardinal Hill and Buckhart Road. We cleaned it up.

Parks

- The Parks are being prepped for opening. With the COVID situation, we are not 'opening' the parks. However, we are prepping them so that all we really have to do is unlock the bathrooms, with a little light cleaning.
- Playground equipment has had snow fence placed around to keep children away.

- Earl Carr is probably passing the remaining brush to be cleared to an associate, Aaron Schloup. Aaron and I have spoken, and he might stop by to walk the area left to be cleared.
- Almost all properties have been mowed at least once. There is a couple smaller areas we will get today or tomorrow.
- The bike path bridge has been power washed. It has been discovered that some boards are in need of replacement.

Property

- All departments (Office Staff, Police, and Public Works) worked to paint the Village Offices.
- Public Works is working to repair falling 'stucco' in front of building

POLICE CHIEF REPORT

Officer Henton –

- Items have been taken from unlocked vehicles.
- One vehicle was stolen.
- A few garages and sheds also broken into.
- Request residents with cameras to please inform department of any suspicious activity.
- Officers have PPE in squad cars.

VILLAGE MANAGERS REPORT

None.

Motion to Close Public Hearing. *Trustee Zobrist made a motion to close the Public Hearing. Motion seconded by Trustee Eandi. Unanimous aye vote. Public Hearing closed.*

NEW BUSINESS

Ordinance 20-06 Amending the Village Code to include the definition of the Department of Public Works positions. *TABLED.*

Ordinance 20-07 Approving the 2020 Zoning District Map for the Village of Rochester as presented. *Trustee Munroe made a motion to approve Ordinance 20-07. Motion seconded by Trustee Zobrist.*

ROLL CALL:

Trustee Butcher - YES
 Trustee Eandi – YES
 Trustee Hendrickson – YES
 Trustee Hill - YES

Trustee Munroe - YES
Trustee Zobrist – YES

Motion passed 6-0.

Ordinance 20-08 Amending the Village Code to provide for the positions of Administrative Assistant and Detective for the Village Police Department. *Trustee Zobrist made a motion to approve Ordinance 20-08. Motion seconded by Trustee Eandi.*

ROLL CALL:

Trustee Butcher - YES
Trustee Eandi – YES
Trustee Hendrickson – YES
Trustee Hill - YES
Trustee Munroe - YES
Trustee Zobrist – YES

Motion passed 6-0.

Ordinance 20-10 Approving Appropriation Ordinance of the Village of Rochester, Sangamon County, Illinois for Fiscal Year Ending April 30, 2021. *Trustee Hill made a motion to approve Ordinance 20-10. Motion seconded by Trustee Eandi.*

ROLL CALL:

Trustee Butcher - YES
Trustee Eandi – YES
Trustee Hendrickson – YES
Trustee Hill - YES
Trustee Munroe - YES
Trustee Zobrist – YES

Motion passed 6-0.

Resolution 20-10 Approving and Authorizing the Village to enter into an Intergovernmental Agreement regarding the enforcement of Commercial Building Codes with Sangamon County, Illinois. *Trustee Zobrist made a motion to approve Resolution 20-10. Motion seconded by Trustee Munroe.*

ROLL CALL:

Trustee Butcher - YES
Trustee Eandi – YES
Trustee Hendrickson – YES

Trustee Hill - YES
Trustee Munroe - YES
Trustee Zobrist – YES

Motion passed 6-0.

EXECUTIVE SESSION

None.

ACTION ON EXECUTIVE SESSION

None.

DATES TO REMEMBER

April 15, 2020 @ 6pm

April 15, 2020 @ 7pm

April 28, 2020 @ 7pm

May 11, 2020 @ 6pm

May 11, 2020 @ 7pm

Streets - CANCELLED

Water/Sewer – CANCELLED

P&Z – CANCELLED

Sparks in the Park

Village Board

*Trustee Zobrist made a motion to adjourn. Trustee Hendickson seconded the motion.
Unanimous aye vote.*

Adjourned at 7:29 p.m.

Respectfully submitted,

Lynn Langdon
Village Clerk