

**Village of Rochester
Board of Trustees
Regular Board Meeting
February 8, 2010**

President David Armstrong called the meeting to order at 7:30 p.m. with the Pledge of Allegiance.

ROLL CALL:	President Armstrong	Trustee Eandi
	Trustee Hendrickson	Trustee ShoudeI
	Trustee Liken	Trustee Hill
	Trustee Greer	Village Clerk Munroe

PUBLIC FORUM

Congratulations were offered to Trustee and Mrs. Liken as they celebrate their 40th Wedding Anniversary.

**APPROVAL OF MINUTES OF THE REGULAR BOARD MEETING OF
JANUARY 11, 2010.**

Trustee Hill made a motion to table the minutes from the January 11, 2010 meeting to the March 8, 2010 meeting, seconded by Trustee Eandi. Motion passed.

BOARD AND COMMISSION REPORTS

Plan Commission – Chairman Maras
No Report

Zoning Board of Appeals – Chairman Romang

John and Teri Runions, 424 S. Walnut Street, Rochester, IL were present to present their request for variance on the property.

The request by Mr. Runions is to change the side/rear yard setbacks on the property to rebuild the existing carriage house and add a porch to the structure.

Mr. Runions described his intent for the property including pouring a new foundation.

Trustee Hendrickson made a motion to accept the Zoning Board of Appeals recommendation to approve the variance at 424 S. Walnut Street, noting that the only restriction be that construction is to begin by May 1, 2010. Trustee ShoudeI seconded the motion. Motion passed. Trustee Greer voting present.

OLD BUSINESS

None.

TRUSTEE REPORTS

SEWER- Trustee Hill-No report.

STREETS- Trustee Eandi-No report.

WATER- Trustee Hendrickson, Petersburg Plumbing and Heating is on schedule with the work on South Walnut.

POLICE- Trustee Shoudel- No report.

PUBLIC HEALTH & SAFETY – Trustee Greer- The Spring schedule for the park is in place, all non-RYAA events need to schedule the park through the Village Office. The Arboretum Committee will be meeting on 2/11/10 to discuss the outdoor class room, walk-ways and LEEP grant.

FINANCE- Trustee Liken

Trustee Liken presented the FY11 Budget schedule.

Tuesday, 2/16/10-Budget Worksheets to Department Directors
Friday, 2/26/10-Initial Submissions are due to the Office by 4:30pm
Friday, March 12, 2010-First Draft Distribution to Trustee & Management
Thursday, March 18, 2010-6:30pm 1st Budget Meeting
Thursday, March 25, 2010-6:30pm 2nd Budget Meeting
Monday March 29, 2010-6:30pm 3rd Budget Meeting
Thursday, April 8, 2010-6:30 4th Budget Meeting
Monday, April 26, 2010-Special Board of Trustees Meeting

Trustee Liken made a motion to approve the monthly financial statements. Trustee Shoudel seconded the motion. Unanimous aye vote.

Trustee Liken made a motion to approve the bills. Trustee Shoudel seconded the motion. Unanimous aye vote.

NEW BUSINESS

Ordinance-FOIA & OMA

Trustee Hill made a motion to approve the Ordinance 10-01 naming the Village FOIA officers. Trustee Hill seconded the motion. Unanimous aye vote.

CMT-2010 Retainer Agreement for Professional Services

Mr. Sumner presented the agreement with the board.

Trustee Hendrickson made a motion to authorize the Village President to sign the 2010 Retainer Agreement for Professional Services with CMT. Trustee Shoudel seconded the motion. Unanimous aye vote.

CMT- General Engineering Services Work Order 10-1

Trustee Hendrickson noted that this work order discussed and approved for consideration in the Public Works Committee.

Trustee Hendrickson made a motion to approve the General Engineering services work order 10-1 with CMT. Trustee Greer seconded the motion. Unanimous aye vote.

VILLAGE MANAGERS REPORT

Activities:

Contacts, complaints & request:

One (1) contact regarding development.

Committee or Special Meetings:

Black Branch Sewer – January 5
PWC – January 25

Administrative:

Prepared committee meeting agenda, conducted department meetings, reviewed building permits, reviewed park plans, and addressed questions about subdivision development.

Ongoing Projects:

Black Branch Sanitary Sewer Project
(Contract awarded)

Rochester Comfort Station
(No change, waiting for improved weather)

North Park
(No change, playground equipment ordered, will prepare area for installation when ground conditions permit)

Community Park Arboretum
(Reviewed draft Arboretum design)

Department Items:

- Office:** Developing department budget worksheets. Working with Census Bureau for 2010 Census in April.
- Police:** In house training and normal winter activities.
- Public Works:** South Walnut watermain replacement started, plowing snow, patching potholes and other winter activities.

*Trustee Greer made a motion to adjourn. Trustee Shoudel seconded the motion.
Unanimous aye vote.*

Meeting adjourned 7:49 p.m..

Respectfully Submitted,

Stacia Munroe
Clerk
Village of Rochester