

**Village of Rochester
Board of Trustees
Regular Board Meeting
January 11, 2010**

President David Armstrong called the meeting to order at 7:30 p.m. with the Pledge of Allegiance. A moment of silence was held to reflect on the loss of village employee Larry Kaiser.

ROLL CALL:	President Armstrong	Trustee Eandi
	Trustee Hendrickson	Trustee Shoudel
	Trustee Hill	
	Trustee Greer	Village Clerk Munroe

ABSENT: Trustee Liken

PUBLIC FORUM- No matters of the Public Forum.

APPROVAL OF MINUTES OF THE REGULAR BOARD MEETING OF DECEMBER 14, 2009. *Trustee Shoudel made a motion to approve the minutes of the December 14, 2009. Seconded by Trustee Eandi. Motion passed with Village President Armstrong voting aye. Trustee Hendrickson and Trustee Greer voting present.*

APPOINTMENTS

Sparks in the Park Committee

Trustee Hendrickson made a motion to appoint Trustee Shoudel as the Sparks in the Park Committee Chairman and to appoint Trustees Greer and Eandi, Stacia Munroe and Lynn Langdon as committee members. Trustee Hill seconded the motion. Unanimous aye vote.

Census-Complete Count Committee-Citizens Core Council

Trustee Hill made a motion to appoint Chief Bill Maras and Village Manager Dale Laningham, Trustee Shoudel and Bill Yattoni to the Census-Citizens Core Council Committee. The motion was seconded by Trustee Greer. Unanimous aye vote.

Village FOIA Officers

Trustee Eandi made a motion to appoint Office Manger Steve Ransford as the Village FOIA officer and Village Manager Dale Laningham as the Deputy FOIA officer. Motion seconded by Trustee Henrickson. Unanimous aye vote.

BOARD AND COMMISSION REPORTS

Plan Commission – Chairman Maras

No Report

Zoning Board of Appeals – Chairman Romang

No Report

OLD BUSINESS

South Walnut Street Waterman Replacement Contract Update

Trustee Hendrickson reported that the project is moving forward with Petersburg Plumbing and Heating.

TRUSTEE REPORTS

SEWER- Trustee Hill- See New Business-Black Branch Sanitary Sewer Contract Award.

STREETS- Trustee Eandi noted that the Public Works committee will be discussing a new amendment regarding slow moving vehicles in the Village.

WATER- Trustee Hendrickson gave a thank you to public works for their hard work through the recent snow as well as working on a couple of water main breaks causing little to no interruption to service.

POLICE- Trustee Shoudel deferred his remarks to Chief Maras who discussed the two training drills that took place at the schools over the holiday break. Active shooter drills as well as other various scenarios were conducted. He feels that the Department has come a long way in this process.

PUBLIC HEALTH & SAFETY – Trustee Greer stated the park is open for reservations for the year 2010. He personally noted the loss the Village will feel in the death of Larry Kaiser.

FINANCE-

Trustee Shoudel made a motion to approve the monthly financial statements. Trustee Hill seconded the motion. Unanimous aye vote.

Trustee Shoudel made a motion to approve the bills. Trustee Hill seconded the motion, Unanimous aye vote.

NEW BUSINESS

Village Hall/Library Mortgage Renewal Approval

Trustee Hill made a motion for the Village President to sign the mortgage renewal for the Village Hall and Library at a lower interest rate of 3.0%, a reduction .5%. Motion seconded by Trustee Hendrickson. Unanimous aye vote.

Arboretum Design

Trustee Hendrickson discussed the program progress. He noted they are looking at many options for design, the Committee has applied for a grant from Trees Forever. The committee however needs some money to move forward until other funding sources come available by grant award or donation. *Trustee Greer made a motion to authorize Village Manager Dale Laningham to utilize funding to move forward the process of Arboretum design. The motion was seconded by Trustee Shoudel. Unanimous aye vote.*

Black Branch Sanitary Sewer Contract- Award

Trustee Hill discussed the pre-bid and letting for the Black Branch Sanitary Sewer Project. In the absence of Village Engineer Tim Sumner, *Trustee Hill made a motion to table any action on the contract award until further information is available. Trustee Hendrickson seconded the motion. Unanimous aye vote.*

Construction Inspection Agreement-Comfort Station

Trustee Joe Hill made a motion to approve the agreement with Pat Patterson, Building Inspector at the rate \$35.00 per hour not to exceed \$1400.00 for inspection services for the Bike Trail Comfort Station. The motion was seconded by Trustee Shoudel. Unanimous aye vote.

VILLAGE MANAGERS REPORT-Dale Laningham

Activities:

Contacts, complaints & request:

Five (5) contacts regarding drainage, utility issues, icy streets, and development.

Committee or Special Meetings:

Arboretum – January 4

Black Branch Sewer – December 16, 30

Administrative:

Prepared Board and committee meeting agenda, conducted department meetings, reviewed building permits, reviewed park plans, and addressed questions about subdivision development.

Ongoing Projects:

Black Branch Sanitary Sewer Project
(Reviewing bids and contractor references)

Traffic Signal Improvements
(IDOT inspected and accepted - project complete)

Rochester Comfort Station
(Design plan complete, building permit approved)

North Park
(No change, playground equipment ordered, will prepare area for installation when ground conditions permit)

Community Park Arboretum
(Arboretum design started, site grading planned for late winter early spring)

Department Items:

Office: Working with Census Bureau for 2010 Census in April. Reviewing documents and procedures to ensure compliance with Freedom of Information and Open Meetings Act. Preparing annual tax, payroll and IMRF reports.

Police: Good number people volunteered to help with the active shooter police response training at the school in December and January. Vehicle accidents declined from 56 in 2008 to 33 in 2009.

Public Works: Plowing snow, patching potholes and other winter activities. No accidents reported during the last snowstorm.

Village Manger Laningham discussed with Board about the disposal of out of date and unused equipment. The process is to offer it for bid, then offer it to not for profit organizations and then disposal if no one is interested.

Trustee Eandi made a motion to give Village Manager Laningham permission to proceed the process of moving unused equipment. The motion was seconded by Mike Greer.

Unanimous aye vote.

Village Manager Laningham provided a list of Village Trustees and Board Members, Department Heads, Members of the Planning and Zoning Commissions whose names need to be provided to Sangamon County for Conflict of Interest statements.

Trustee Hendrickson made a motion to authorized Village Manager Laningham to send the list to Sangamon County. The motion was seconded by Trustee Hill. Unanimous aye vote.

Trustee Shoudel made a motion to adjourn. Trustee Eandi seconded the motion. Unanimous aye vote.

Meeting adjourned 7:54pm.

Respectfully Submitted,

Stacia Munroe
Clerk
Village of Rochester