

**Village of Rochester
Board of Trustees
Regular Board Meeting
July 13, 2009**

President David Armstrong called the meeting to order at 7:30 p.m. with the Pledge of Allegiance.

ROLL CALL:	President Armstrong	Trustee Sandidge
	Trustee Hendrickson	Trustee Shoudel
	Trustee Liken	Trustee Hill
	Trustee Greer	Asst Village Clerk Munroe

President Armstrong asked for leave to move out of order on the agenda to Public Forum. Mrs. Hendrickson, Rochester Women's Club, presented President with a check for \$10,000 for the new comfort station.

PUBLIC FORUM

Assistant Village Clerk Munroe read the proclamation for the Rochester Citizen of the Year, Greg Park. President Armstrong presented Mr. Park with his proclamation.

President Armstrong announced that the memorial money collected for William T. Roy was enough to place a park bench with a plaque near the pond at Rochester Park.

APPROVAL OF MINUTES OF THE REGULAR BOARD MEETING OF JUNE 8, 2009. *Trustee Hill made a motion to table approval of the June 8, 2009 minutes until August 10, 2009. Motion passed. Trustee Liken voting present.*

BOARD AND COMMISSION REPORT

Plan Commission – Chairman Maras

Express Care will present their final site plan at the 7/27/09 meeting. This will include final plans for sidewalk, handicap parking lighting and bike path access that was previously discussed.

Mr. Maras also discussed the Comprehensive Plan and the need for sidewalks, the commission will begin review on this matter.

Zoning Board of Appeals – Chairman Romang

The Zoning Board held their meeting on June, 23, 2009. David and Shirley Lewis were requesting a set-back for their carport. The Zoning Board made a motion to recommend that the Village Board deny the request as this set-back was too close to the property line. *Trustee Hendrickson made a motion to accept the recommendation of the Zoning Board. Trustee John Shoudel seconded the motion. Unanimous aye vote.*

OLD BUSINESS

None.

TRUSTEE REPORTS

SEWER- Trustee Hill

Received an excess flow charge from the Metro Sanitation District, the total was \$56,000 only \$25,000 is currently budgeted. This problem is due to the excessive wet weather. They have shown willingness to work with the Village on the payment of the \$31,000 shortfall.

STREETS- Trustee Sandidge

Presented the notice of letting for the MFT as provided by CMT. She advised that the Village is caught up on patching and the one issue on Camelot Drive is being handled by the contractor.

WATER- Trustee Hendrickson

Reported one minor leak in Camelot and a water main will be replaced on South Walnut. He reported that Dixon Engineering tank inspection noted a need for a \$95,000 re-coating and that this expense is not budgeted.

POLICE- Trustee Shoudel

No report.

PUBLIC HEALTH & SAFETY – Trustee Greer

Trustee Greer thanked the staff of the Village and all those who volunteered to make the "Sparks in the Park" event a success. He noted that the park is going to be busy with a movie night, and Village clean up on July 18, 2009. The clean – up will occur from 7:30a.m. to 12:00 p.m. with the line up beginning on Wild Rose.

FINANCE- Trustee Liken

Trustee Liken made a motion to approve the monthly financial statements. Trustee Shoudel seconded the motion. Unanimous aye vote.
Trustee Liken made a motion to approve the bills. Trustee Shoudel seconded the motion. Unanimous aye vote.

NEW BUSINESS

Municipal League Convention September 24-26, 2009

President Armstrong asked for a representative to attend on behalf of the Village. Trustee Hill plans to attend.

Disposal of Village Equipment

Village Manager Dale Laningham reported that they were preparing to dispose of some old computer equipment.

Sale of Police Car

Trustee Shoudel made a motion that the police car be placed on sale for bids at a fair market value, if that fair market value is obtained with the approval of President Armstrong to proceed with the sale of the car. Trustee Hill seconded the motion. Unanimous aye vote.

2009 MFT Material Letting Package

The package was presented by CMT. *Trustee Sandidge made a motion to approve the 2009 MFT Material Bid Letting Package. Trustee Hendrickson seconded the motion. Unanimous aye vote.*

Black Branch Creek Sewer Permit Application

CMT presented the information for this application, noting it is a joint application with Army Corp of Engineers, IDNR and IEPA. There is a 90 review process that occurs and he sees the process moving to the bid process in the fall.

Trustee Hill made a motion to authorize Village President Armstrong to sign the application documentation. Motion seconded by Trustee Shoudel. Unanimous aye vote.

Traffic Signal Improvement Bids

Village Manager Dale Laningham recommended that the contract be awarded to Egizii Electric for \$25,944.00 for the uninterruptable power supply. *Trustee Sandidge made a motion to accept the recommendation of Village Manager Laningham. Trustee Harry Hendrickson seconded the motion. Unanimous aye vote.*

Village Manager Laningham recommended the Board reject the bids of the pedestrian signal as proposed so more specific details can be included. *Trustee Lisa Sandidge made a motion to reject the bids for the registration signal. Trustee Harry Hendrickson seconded the motion. Unanimous aye vote.*

Ordinance 09-07- Annexation of 3685 Oak Hill Road

Trustee John Shoudel made a motion to approve the annexation of the 3685 Oak Hill Road. The motion was seconded by Trustee Sandidge. Unanimous aye vote.

Ordinance 09-08 Appropriations of FY '10

Trustee Liken made a motion to approve Ordinance 09-08, the appropriation for FY 2010. The motion was seconded by Trustee Shoudel. Unanimous aye vote.

Other New Business

None.

Village Manager's Report

A motion was made by Trustee Hill to approve the RFP for design of the Comfort Station. Trustee Greer seconded the motion. Unanimous aye vote.

Activities:

Citizen's Complaints/request:

Fifteen (15) contacts with citizens regarding community business, development, drainage, property maintained, water & sewer, and village codes.

Committee or Special Meetings:

Comcast Cable – June 17
Sparks in the Park- June 18, July 2-5
PWC- June 29
PPPH&S Committee- July 13
Robert Morris University- July 7

Administrative:

Prepared Board meeting agenda, conducted department meetings, assisted PWD with drainage issues, contacted property owners about easements for Black Branch Sewer Project, assisted with Sparks in the Park and community business concerning business issues.

Ongoing Projects:

Black Branch Sanitary Sewer Project

(Contacted each property owner concerning the new proposed sewer alignment and easements)

Village Hall- Library Building

(Punch list items complete, waiting for final paperwork)

Rochester Comfort Station

(IDNR approve grant to construct the project)

North Park

(Grant application submitted to IDNR)

Community Park Arboretum

(Soliciting proposals to design for proposed arboretum that will be located at the silt disposal site community park)

Department Items:

Office: New water and sewer billing process will start with July billing. Auditors will be in office starting July 15.

Police: Officer Sommer returned from Military leave on June 18, 2009 completing field officer training.

Public Works: PWD addressing drainage issues, culvert replacement, mowing, patching potholes.

Sparks in the Park: All departments contributed to the success of the 2009 Sparks in the Park.

President Armstrong thanked the staff of the Village and all the volunteers for making Sparks in the Park a success again this year.

Trustee Shoudel made a motion to adjourn. Trustee Greer seconded the motion. Unanimous aye vote.

Meeting adjourned 8:19 p.m.

Respectfully Submitted,

Stacia Munroe
Assistant Clerk
Village of Rochester