

**Village of Rochester
Board of Trustees
Regular Board Meeting
March 10, 2008
7:30 p.m.**

President Armstrong called the March Regular Board Meeting to order with the Pledge of Allegiance.

ROLL CALL: Trustee Sandidge President Armstrong
Trustee Hendrickson Village Clerk Eandi
Trustee Greer
Trustee Liken
Trustee Shoudel
Trustee Hill

Meeting minutes from the February Regular Board Meeting were tabled until next month the Village Clerk broke right arm and could not prepare minutes.

SPECIAL PUBLIC FORUM

Certificate of Recognition

The Village Clerk read the Certificate of Recognition to Operating Engineers 965 for their work on the Village Pond.

Rochester High School Girls Basketball Team Day

The Village Clerk read the Proclamation, proclaiming Tuesday, March 11, 2008 Rochester High School Girls Basketball Team Day.

BOARD AND COMMISSIONS REPORT

Zoning Board of Appeals - Chairman John Romang

The Zoning Board of Appeals met on February 26, 2008 in a continuance from January 29, 2008 to hear the request for a variance by James and Pam Minder of 340 N. Park for construction of a carport. The request is for a variance in the sideyard setback from 8 feet to 3 feet to match up with the existing structure. *Trustee Hendrickson made a motion To accept the recommendation of the Zoning Board to grant the variance. Trustee Shoudel seconded the motion. Unanimous aye vote.*

Final Plan for North Park

Trustee Greer presented the Final Plan for North Park for the Trustees to review with the explanation of the phases that would take place and possible timeframes and cost.

PUBLIC FORUM

None.

OLD BUSINESS

None.

BOARD OF TRUSTEES REPORT

SEWER - Trustee Hill

Pump failure at Primary Pump Station 15% off repair cost of \$706.25. Company dropped off repaired pump and took one to be repaired.

STREETS - Trustee Sandidge

No report.

WATER - Trustee Hendrickson

Superintendent of Public Works Wayne Beck, completed all requirements for maintaining

the Village Licensed Water Operator.

Thanks to the Trustees who submitted water for the Halo Acidic Acid sampling. There will be another sampling in May. The Village has received no word from CWLP regarding increased water rates.

POLICE - Trustee Shoudel

No report.

PUBLIC HEALTH AND SAFETY - Trustee Greer

Thanks to Dale Laningham for all the North Park information and getting the information together for the Girls Basketball Proclamation and the Operating Engineer 965 resolution. Non RYAA baseball, softball, and soccer has to have a reservation from the Village to practice or play on the fields. Robert Morris is about ready to start their season.

FINANCE - Trustee Liken

Trustee Liken made a motion to accept the monthly financial statement. Trustee Shoudel seconded the motion. Unanimous aye vote.

Trustee Liken made a motion to accept and pay the bills. Trustee Shoudel seconded the motion. Unanimous aye vote.

President Armstrong announced the Budget Meetings are tentatively set for March 17, March 20, March 31, April 7 at 6:30 p.m.

Trustee Liken made a motion to put out a RFP for new auditors for this coming year.

Trustee Shoudel seconded the motion. Unanimous aye vote.

Trustee Liken stated that the Village has not received last years audit.

NEW BUSINESS

2008 MFT MAINTENANCE PROGRAM - Village Engineer Tim Sumner

Three different forms the Village needs to fill out. Assess program maintenance items snow plowing, mowing of right of way, sidewalk replacement, filling of potholes also the other component Oil and Chip Program the resolution total estimated obligation of funds in the amount of \$62,000 the amount of the resolution for Maintenance of Street and Highways. Maintenance cost and maintenance engineering provides for the amounts for each of these activities as far as maintenance goes provided by the engineer.

Approval of Engineering associated with the program.

The funds for Oil and Chip program are slim this year. Three streets will be done.

Water Street from East Main to Mill, Mill Street from Walnut to John Street and Katie Lane to the cul-de-sac. Specifying again this the precoated oil and chip to keep down dust. Target date for this is August 15. *Trustee Sandidge made a motion to accept the MFT Program for 2008. Trustee Hendrickson seconded the motion. Unanimous aye vote.*

PRELIMINARY PLAT FEE ORDINANCE - Village Engineer Tim Sumner

The reason for proposing this ordinance at a previous meeting Trustee Shoude had made a comment about recouping engineering fee for preliminary plat. It is not a part of the existing Subdivision Ordinance or Business and Industrial Ordinance. These cost are paid for by the Village as it stands now after discussion with the Public Works Committee, the Committee directed the Village Engineer to draft an Ordinance that addressed recouping the engineer review fees. As it stands now there is a base fee paid by the subdivider and a per lot fee. To try and simplify the ordinance for both the Subdivision Ordinance and the Business and Industrial Ordinance to establish a flat \$1,000 fee one review cycle. The Village Engineer would need to go before the Village Board for an amendment to the work order if additional review time. The Village Attorney was contacted regarding legal issues. There is a question regarding administrative fee it could be nominal fee. Other fees that may need to be addressed in the public review process. These fees need to be flexible.

Trail Head Comfort Station - Village Manager Dale Laningham

Cost estimate for the Comfort Station there is a recreational trail program 80/20 match for recreational trails project deadline week ago. Village Manager collected all data for submission. The Rochester Women's Club also has an amount of money they would like to see matched. *Trustee Hill made a motion to approve submittal of the application for the grant for the Recreational Trails Project by the Village Manager. Trustee Greer seconded the motion. Unanimous aye vote.*

Hazard Mitigation Plan Report

There will be a presentation at the Budget Meeting.

VILLAGE MANAGERS REPORT - Village Manager Dale Laningham

Activities:

Monthly: Personnel /administrative issues, department meetings and addressed complaints including nuisance , reviewed zoning issues.

Meetings: Developer - February 13
School District - February 21
PW Committee - February 25
Zoning Board - February 26
Zoning Seminar - February 28
Landscape Architect - March 10

Special Projects: Comprehensive Plan
(Initial surveys distributed)
Illinois Buffer Partnership Program
(Balance of project delayed until spring)
Park Pond Sediment Removal Project
(Sediment removal complete, next phase seeding and Maintenance of area, pond re-filling for spring Restocking of fish, "sedimentary area off-limits")

Rochester Comfort Station
(Submitted application to Illinois Department of Natural Resources Trails Program)

Ongoing Projects: Codification
(Codification consultant preparing final draft for review)
North Park
(LA completing cost estimates)
Sanitary Sewer System Capacity
(Village Engineer reviewing capacity of sanitary sewer along East Main Street)
Reliable Electrical Service
(Ameren's systems investigation by Liberty Consulting is 50% complete, report due in August 2008)
Employee manual revision
(Draft revision to department heads for review)
Oak Hills Sewer Repair and Stabilization
(No change at site)

Department Items:

Public Works: PWD assisted with park pond project, snow removal and equipment maintenance, patching potholes.

Police: RPD on-going training.

Office: Preparing budget worksheets.

With no other business Trustee Greer made a motion to adjourn. Trustee Shoudel seconded the motion. Unanimous aye vote.

Meeting adjourned at 8:30 p.m.

Respectfully submitted,

Maribeth Eandi
Clerk
Village of Rochester