

**Village of Rochester
Board of Trustees
Regular Board Meeting
March 9, 2020**

President Suerdieck called the meeting to order at 7:02 p.m. with the Pledge of Allegiance.

ROLL CALL: Trustee Butcher
 Trustee Eandi
 Trustee Hendrickson
 Trustee Hill
 Trustee Munroe
 Trustee Zobrist
 President Suerdieck
 Clerk Langdon

ABSENT:

APPROVAL OF THE MINUTES OF THE REGUALR MEETING ON FEBRUARY 10, 2020. *Trustee Zobrist made a motion to approve the February 10, 2020, minutes. Motion seconded by Trustee Hendrickson. Unanimous aye vote. Motion passed.*

APPROVAL OF FINANCIAL STATEMENTS AND BILLS
Trustee Hill made a motion to approve the financial statements and pay the monthly financial bills. Motion seconded by Trustee Butcher.

ROLL CALL:

Trustee Butcher - YES
Trustee Eandi – YES
Trustee Hendrickson – YES
Trustee Hill - YES
Trustee Munroe - YES
Trustee Zobrist – YES

Motion passed. 6-0

ANNOUCEMENTS AND PRESENTATIONS

President Suerdieck informed the Board of David S. Peddycoart's resignation from the Police Department.

PUBLIC FORUM

Don Biggerstaff addressed the Board regarding street lights in the Woodland Subdivision. He claims that sodium vapor lights were supposed to be used, but LED has replaced some of them. These are extremely bright and shine into residents' homes. Public Works Superintendent, James Foster, believed the ordinance had been changed to allow the use of LED lights. He did agree with Mr. Biggerstaff that LED lights are extremely bright and said the department would be willing to work toward a resolution.

COMMITTEE REPORTS

Sparks in the Park

Trustee Munroe – Sparks met this evening. Committee is still looking for sponsors and volunteers. This year's event will be held June 18-20, 2020. Fireworks on Saturday. Chicken dinner was a success.

Planning and Zoning

No report

Personnel and Finance

Trustee Zobrist – P&F met this evening. He informed Board that Public Works job descriptions would be ready for approval at the next meeting. P&F also discussed internet options for the village's computers that would be three times faster and cost around \$140 per month. He also mentioned possibly using boosters in the building and the addition of a guest WIFI. Upgrading the server and going to Windows 10 also discussed. He also informed Board that the funds were available in the current budget for these upgrades.

Streets

Trustee Hill – Several items discussed in February 19, 2020 committee, including the following:

- Replacing Woodland Subdivision street lights so that all use the sodium vapor light bulbs.
- PW Department continues to work on the North Walnut Street drainage ditch repairs and will continue work until complete. Work on Katie lane and Oak Hills drainage has started.
- PW staff report that they have possession of the used street sweeper that was purchased from the State of Illinois Surplus Property.
- Village Engineer will prepare the paperwork needed for Sangamo Construction Company to repair the settlement on Guinevere Drive. Work will start when hot mix asphalt plants are running.
- Letters have been sent to members of the General Assembly requesting \$1 million funding for reconstruction of N. Walnut Street and Maxheimer Rd. to help the school access and economic development. No replies have been received.
- Village Engineer is updating cost estimates for street rehabilitation needs. The updates should be ready in a week or so.

- Village Engineer reports that the reconstruction project for East Main Street from State Street to John Street has completed the Illinois DOT bidding process. The Streets Committee will recommend the low bid of \$82,857.85 submitted by PH Broughton & sons, Inc be accepted and the contracted by awarded by the Village Board.
- Village Engineer will ask the Sangamon County Planning Commission to request Illinois DOT transportation grant funding for the Village of Rochester to use in updating cost estimates and plan preparations.
- The next meeting of the Streets Committee is tentatively scheduled for Wednesday, March 18, 2020 at 6pm.

Water & Sewer

Trustee Hendrickson – Items discussed at the January 29th committee meeting include the following:

- Grove Park subdivision water draining issue is being addressed by Village Engineer.
- Informed Board the restrictor plate for the storm water detention system at the school's 29 campus is still not working and which has enhanced flooding downstream. 5 additional acres of paved area is contributing to the problem.
- Committee considering installation of storm sewer system to address the North Walnut flooding issue. Village engineer is preparing bids.
- Maxheimer Road loop line is a top priority for the committee. Water main to run along Maxheimer Road to connect with the assisted living facility's line.
- Melody Drive – 2nd priority. Plan is to install a 4 inch main to serve residents on that street

OLD BUSINESS

None

PUBLIC WORKS SUPERINTENDENT REPORT

Water Distribution System

- 2/20 – Water event at Oak and E. Main
- Replaced water pit at 20 Mishawaka. Cleanup still need to be done.
- Leak checks were a bit high this month in total number.
- 509 Main had 25k gallons of usage. House is empty. Contractor thinks drywallers responsible.
- Hydrant at corner of Gilson and Maplehurst was knocked askew and it has been straightened. Still in need of topsoil.

Sewer

- Opened lagoon drain valve to lower lagoon level.
- Pump two failed at North Lift Station. Possibly needing contactor replaced.

- Manhole for sanitation sewer on Willow raised and had to move the driveway culvert.

Streets

- Waiting on plans from the engineer for ditching projects around town.
- 2/12 & 2/19 – Plowed and salted roads
- 2/19 – Patched potholes
- Street sweeper has been tested and used.
- Street sweeper needed less than \$25 in repairs. Camera system not functioning. New system installed for less than \$100.
- Patched road at Water event on Oak and E. Main
- Street light at 14 Woodland was knocked over. New one is ordered.
- Truck 02-03 had a hydraulic line break during snow removal. It has been repaired.
- Bulk bins storage has had some panels placed.
- Truck 95-01 and 01-02 have passed safety inspections.

Buildings/Grounds

- We removed 400 tons of dirt from the dump site.
- Investigated a possible leak.
- Cut drainage ditch behind Camelot on school property.
- Power washing bike trail bridge in process.

Training

- Effingham Conference testing.

POLICE CHIEF REPORT

Chief Johnson –

- David Peddycoart resigned.
- Job description given to Board for Chaplain, which would be a volunteer position.
- 3/15 – Range scheduled for department.
- 3/28 – Active shooter training at the school
- Chief and SRO Schwartz met with Women’s Club regarding the SRO Program.
- Department partnering with Cocoa Blue Chocolates for the second year for its youth safety program.

VILLAGE MANAGERS REPORT

Deb Elderton – Informed Board that Ordinance 20-06 and 20-07 are to be Tabled tonight. Resolution 20-02 is ready for approval.

NEW BUSINESS

Discussion

Sewer Rates – President informed Board that effective May 1st, SCWRD will be raising rates. The Village had absorbed a 7.6 percent rate increase from last August from SCWRD and asked Board to consider an increase. Trustee Hendrickson stated that a nine percent increase by the Board last year was in the anticipation of the 7.6 increase. He recommended this additional increase be part of the budget process and put on the Water & Sewer agenda for next committee meeting.

Ordinance 20-05 Waiving the park regulations to allow alcoholic beverages at Community Park on June 20, 2020 for Sparks in the Park. *Trustee Munroe made a motion to approve Ordinance 20-05. Motion seconded by Trustee Butcher.*

ROLL CALL:

Trustee Butcher – YES
Trustee Eandi – YES
Trustee Hendrickson – NO
Trustee Hill - NO
Trustee Munroe - YES
Trustee Zobrist – YES

Motion passed. 4-2.

Ordinance 20-06 Amending the Village Code to include the definition of the Department of Public Works Positions. *Ordinance TABLED.*

Ordinance 20-07 Approving the 2020 Zoning District Map for the Village of Rochester as presented. *Ordinance TABLED.*

Ordinance 20-08 Amending the Village Code to provide for the positions of Administrative Assistant and Detective for the Village Police Department. *Trustee Zobrist made a motion to approve Ordinance 20-08. Motion seconded by Trustee Eandi.*

ROLL CALL:

Trustee Butcher - YES
Trustee Eandi – YES
Trustee Hendrickson – YES
Trustee Hill - YES
Trustee Munroe - YES
Trustee Zobrist – YES

Motion passed 6-0.

Ordinance 20-09 Approving the authorizing the continuation of the residential in-fill lot marketing program. *Trustee Hendrickson made a motion to approve Ordinance 20-09. Motion seconded by Trustee Butcher.*

ROLL CALL:

Trustee Butcher - YES
Trustee Eandi – YES
Trustee Hendrickson – YES
Trustee Hill - YES
Trustee Munroe - YES
Trustee Zobrist – YES

Motion passed 6-0.

Resolution 20-02 Approving the Final Plat for COE Commons. *Trustee Munroe made a motion to approve Resolution 20-02. Motion seconded by Trustee Butcher.*

ROLL CALL:

Trustee Butcher - YES
Trustee Eandi – YES
Trustee Hendrickson – YES
Trustee Hill - YES
Trustee Munroe - YES
Trustee Zobrist – YES

Motion passed 6-0.

Resolution 20-07 Accepting the bid of PH Broughton & Sons, Inc. for East Main Street milling and overlay. *Trustee Hill made a motion to approve Resolution 20-07. Motion seconded by Trustee Butcher.*

ROLL CALL:

Trustee Butcher - YES
Trustee Eandi – YES
Trustee Hendrickson – YES
Trustee Hill - YES
Trustee Munroe - YES
Trustee Zobrist – YES

Motion passed 6-0.

Resolution 20-08 Authorizing the Village to enter into an agreement with E-WebSMART for web site design and development. *Trustee Zobrist made a motion to approve Resolution 20-08. Motion seconded by Trustee Munroe.*

ROLL CALL:

Trustee Butcher - YES
Trustee Eandi – YES
Trustee Hendrickson – YES
Trustee Hill - YES
Trustee Munroe - YES
Trustee Zobrist – YES

Motion passed 6-0.

Resolution 20-09 Approving the MOU signed with the EO for the Senior Public Works Assistant Position. *Trustee Munroe made a motion to approve with amending the MOU to state position receives a wage of \$1 more per hour than Public Works Assistant. Motion seconded by Trustee Zobrist.*

ROLL CALL:

Trustee Butcher - YES
Trustee Eandi – YES
Trustee Hendrickson – YES
Trustee Hill - YES
Trustee Munroe - YES
Trustee Zobrist – YES

Motion passed 6-0.

Motion accepting the proposal to provide auditing services from Estes, Bridgewater & Ogden for FY20 and FY21. *Trustee Hill made a motion to accept proposal. Motion seconded by Trustee Zobrist.*

ROLL CALL:

Trustee Butcher - YES
Trustee Eandi – YES
Trustee Hendrickson – YES
Trustee Hill - YES
Trustee Munroe - YES
Trustee Zobrist – YES

Motion passed 6-0.

Motion accepting the engagement letter from Estes, Bridgewater & Ogden for the FY20 auditing beginning June 29, 2020. *Trustee Hill made a motion to accept engagement letter. Motion seconded by Trustee Butcher.*

ROLL CALL:

Trustee Butcher - YES
Trustee Eandi – YES
Trustee Hendrickson – YES
Trustee Hill - YES
Trustee Munroe - YES
Trustee Zobrist – YES

Motion passed 6-0.

EXECUTIVE SESSION

None.

ACTION ON EXECUTIVE SESSION

None.

DATES TO REMEMBER

March 18, 2020 @ 6pm	Streets Committee
March 18, 2020 @ 7pm	Water & Sewer Committee
March 23, 30 & April 6, 2020 @ 7pm	Budget Meetings
March 24, 2020 @ 7pm	Planning & Zoning Commission
April 13, 2020 @ 6pm	Sparks in the Park
April 13, 202 @ 7pm	Village Board Meeting

*Trustee Zobrist made a motion to adjourn. Trustee Hendickson seconded the motion.
Unanimous aye vote.*

Adjourned at 8:03 p.m.

Respectfully submitted,

Lynn Langdon
Village Clerk